

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, June 11, 2015 in in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

Present: Chairman Tom Lund
Carole Andrews, Craig Huxford, Bill Clancy, Susan Hyland

Excused: Paula Laundrie, Helen Smits, JoAnn Grashberger

Also

Present: Erik Pritzl, Executive Director
Nancy Fennema, Director of Community Programs
Jordon Bruce, Interim Hospital & Nursing Home Administrator
Luke Schubert, Hospital & Nursing Home Administrator
Jenny Hoffman, Economic Support Administrator
Kristin Madison, Accountant Supervisor

1. Call Meeting to Order:

The meeting was called to order by Chairman Tom Lund at 5:15 pm.

2. Approve/Modify Agenda:

ANDREWS/HYLAND moved to approve the agenda.
The motion was passed unanimously.

3. Approve Minutes of May 14, 2015 Human Services Board Meeting:

HYLAND/HUXFORD moved to approve the minutes dated May 14, 2015.
The motion was passed unanimously.

4. Executive Director's Report:

Executive Director Pritzl included his written report with the agenda. He stated that they are currently going through the interview process for the Finance Manager position and have some good candidates.

Director of Community Programs Fennema added that the original list of employees leaving during the Family Care transition was 54; we are down to 7 individuals who haven't secured permanent positions.

ANDREWS/HYLAND moved to receive and place on file.
Motion was carried unanimously.

5. Presentation re: Economic Support Services:

Economic Support Administrator Hoffman gave a PowerPoint presentation regarding Economic Support (ES) services (attached).

Hoffman stated that ES is highly regarded and they work with multiple state departments including DCF, DHS, Department of Admin and the Office of Inspector General. ES has several performance standards they need to meet and they have been successful.

Hoffman stated that individuals can use their Foodshare benefits at the farmer's market and there is a match program where if they buy a certain amount of food there, they will get extra money.

An example of working with our community partners was after the Danz Ave. apartment fires. We sent a couple staff to assist families who lost everything in duplicating their Foodshare benefits for the month.

We have one Economic Support Specialist who is out stationed at St. Vincent Hospital who works closely with their finance department; it has been a great collaboration. We also have two detectives through the Brown County Sheriff's department who do our fraud investigations.

Q: Citizen Board Member Clancy asked if the fraud violations have decreased with the presence of the fraud officers.

A: Administrator Hoffman stated that they haven't gone down but they also haven't increased. The fraud officers do 300 to 375 fraud investigations annually. We have seen a decrease in the misuse of the Foodshare card as the detectives have good relationships with the security in the local grocery stores.

Q: Chairman Lund asked if there has been any legislative effort to pay counties for fraud investigations.

A: Administrator Hoffman stated there was nothing federally put in the governor's budget. They have been successful in working with legislators to double the amount of fraud funding.

HUXFORD/ANDREWS/ moved to receive and place on file.

Motion was carried unanimously.

6. Review/Discussion/Approval of Staffing Changes at CTC:

Interim Hospital & Nursing Home Administrator Bruce handed out a packet with suggested CTC staffing changes. Executive Director Pritzl prefaced the conversation but stating that due to the fact that the Human Services Board is the governing board for the hospital, the recommended changes are being brought here for the first review and then will go through the process for approval.

Interim Hospital & Nursing Home Administrator Bruce talked through the changes proposed in the packet. A clinical leader is needed to tie the whole campus together so adding a chief nursing officer in place of the assistant director of nursing is the best route. Having a Therapeutic Rec Manager in lieu of a Rec Therapist would provide needed oversight to the Certified Occupational Therapist Assistants to meet regulations. A Masters of Social Work and additional COTA is necessary for 7 day week coverage to meet regulations. The net effect of all the position restructuring would be a savings for us budget-wise and provide efficiencies for the entire campus.

ANDREWS/HYLAND moved to approve the staffing changes at the CTC.

Motion was carried unanimously.

7. Administrator Report (CTC):

The NPC monthly report and the QAPI summary report were submitted with the board packet agenda. Interim Hospital & Nursing Home Administrator Bruce stated that we are currently performing audits and have been seeing improvements. Bruce stated this is his last HS Board meeting and he appreciates the ability for him to come in and assist with the CTC. We have tremendous staff members that are great with our clients. The CTC is a great resource that the county is providing for Brown County.

ANDREWS/HYLAND moved to receive and place on file.
Motion was carried unanimously.

8. Financial Report:

A financial report was submitted with the board packet agenda.

CLANCY/HUXFORD moved to receive and place on file.
Motion was carried unanimously.

9. Statistical Reports:

Please refer to the packet which includes this information.

10. Approval for New Non-Continuous Vendor:

Please refer to the packet which includes this information.

11. Request for New Vendor Contract:

Please refer to the packet which includes this information.

ANDREWS/HYLAND moved to receive items 9 through 12 and place on file.
Motion was carried unanimously.

12. Other Matters:

Next Meeting: Thursday, July 9, 2015
5:15 p.m. – Sophie Beaumont Building, Board Room A

13. Adjourn Business Meeting:

ANDREWS/HYLAND moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 6:24 p.m.

Respectfully Submitted,

Kara Navin
Office Manager/Recording Secretary

ECONOMIC SUPPORT SERVICES

6/11/15

MISSION

- **The mission of the Economic Support Services Unit is to provide timely and accurate benefits to eligible recipients residing in Brown County within the guidelines of Federal and State regulations. Customers will be recognized as individuals with unique needs and shall be treated with respect and dignity.**
- **Economic support programs are designed to assist people in meeting basic living and health care needs.**
- **These programs include: Child Care Assistance, FoodShare, Energy Assistance, Medicaid and Badgercare.**

PROGRAMS ADMINISTERED

- **Foodshare** - also known as SNAP, helps people with limited income to buy food.
- **Medicaid / BadgerCare-** is a health care coverage program for low-income Wisconsin residents.
- **Wisconsin Home Energy Assistance Program-** provides assistance for heating costs, electric costs, and energy crisis situations.
- **Wisconsin SHARES Child Care Program** - helps low-income working families pay for their child care.
- <https://www.youtube.com/watch?v=Jw7uT1jOt0o>

SERVICE DELIVERY

- **Bay Lake Consortium – serving Brown, Door, Marinette, Oconto and Shawano Counties; Income Maintenance programs**
- **Change and Information Center – 1-888-794-5747**
 - **With one call, customers can:**
 - **Apply for Medicaid, Badgercare, and FoodShare**
 - **Complete a missed review**
 - **Schedule an appointment**
 - **Report a change**
 - **Add a Program**
 - **Ask general questions**
- **4 ways to apply for IM programs: online, by phone, in person, by mail (paper application)**
- **Energy Assistance – apply in person or by calling 448-6460**

SERVICE DELIVERY (CONT.)

- **Change and Information Center - Calls Answered in 2014:**
 - **139,646**
 - **2015 - Average: 11,700 calls per month**

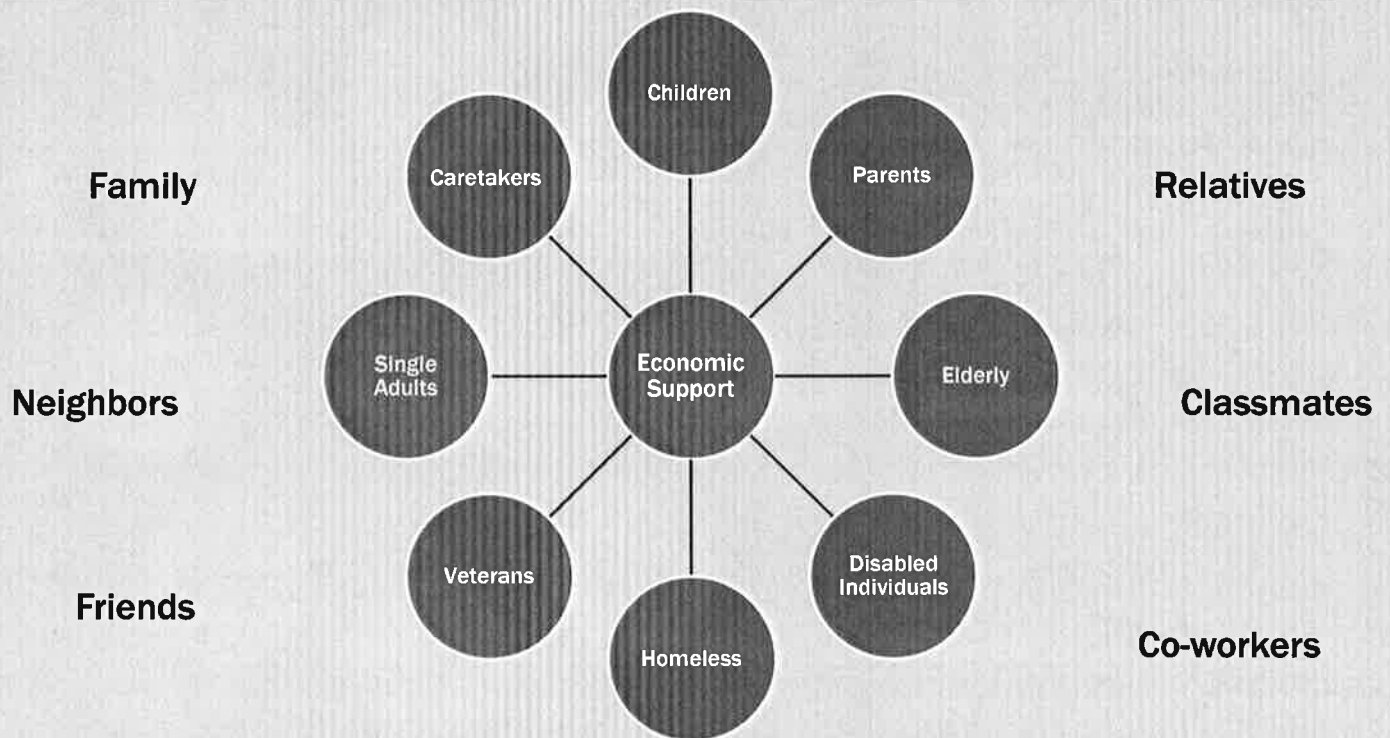
- **Applications Processed in 2014:**
 - **Bay Lake Consortium: 42,020**
 - **Brown County: 26,602**

- **Bay Lake Consortium Caseload- 2015: 42,557**
 - **Brown County: 25,727**

CASELOAD INFORMATION

- **TOTAL CASELOAD:** 25,727
- **Foodshare**
 - Recipients served monthly: 29,147
 - Benefits issued monthly: \$3,000,000
- **Medicaid / BadgerCare**
 - Recipients served monthly: 43,407
 - 2013 annual Medicaid expenditures: \$230,000,000
- **Wisconsin Home Energy Assistance Program**
 - Cases processed – FFY 2015 (10/1/14 – 5/27/15) – 5,493
 - FFY 2015 benefits issued: \$1,900,000
- **Wisconsin SHARES Child Care Program**
 - Monthly caseload: 827
 - Monthly children served: 1,286
 - Benefits issued monthly: \$550,000

ECONOMIC SUPPORT CONSUMERS



COMMUNITY PARTNERS

■ Key Community Partners Include:

- Aging and Disability Resource Center
- Behavioral Health Unit, Child Protection Unit, Adult Protection, CTC
- Brown County Child Support Agency
- Brown County Sheriff's Department
- Casa Alba
- District Attorney's Office
- Food and Hunger Network
- Forward Services Corporation
- NEWCAP
- NEW Community Clinic
- Refugee Task Force
- Salvation Army
- Senior Centers – Denmark, DePere, Pulaski
- St. Mary's Hospital
- St. Vincent de Paul
- St. Vincent Hospital
- U W Extension Office
- Veteran's Services
- Wisconsin Public Service

BROWN COUNTY HUMAN SERVICES – ECONOMIC SUPPORT UNIT

Jenny Hoffman
Economic Support Administrator

Bonnie DeBauche
Economic Support Supervisor

Robyn Gillis
Economic Support Supervisor/
Trainer

Chelsey Groessl
Economic Support Supervisor

Carol Shimek
Economic Support Supervisor

Lead Workers

Becky Hetfield
Theresa Sommerfeldt
Dawn Schmidt

Outstationed at St V's

Michelle Domke

Family Workers

Janet Counard
Amy DuFour
Daniela Gamez
Teri Garcia
Crystal Glen
Penny Greely
Carmen Hall
Kevin Longton
Ashley Mollan
Beth Portilia
Carol Strzyzewski
Nicole Vincent

Family Workers

Taylor Geyso
Stacy Gille
Amanda Huilar
Katie Ledvina
Stephanie Lenz
Brad Loberger
Xiong Lor
Rebecca Tease

Support Services

Graciela Gilliam
Karen Konitzer
Deysi Lasee
Shelley Olson
Ale Rodriguez
Kathy Tilkens

Family Workers

Katie Budzis
Krstina Martirosyan
Judy Steffens
Chris Van Hefty
Britney Weronka

Family / Energy

Donna Agamaite
Emelie Fearson
Heather Hussli
Courtney Lindsey
Ashley Pieschek
Emily Schabow
Allison VanGroll
Pang Yang

Fraud Aides

Vacant I
Diane VanAsten

Detectives – BCSO

Sgt Tim Bernklau
Sgt G. Shepardonson

EBD/LTC

Alnilda Albizu
Olivia Basak
Corissa Benzschawel
Matt Connell
Ashley Johnson
Robin Langenkamp
Michelle Peterson
Carol Sheier

Family Workers

Sarah Beylon
Sarah Burden
Luke Hartmann
Stacie Linzmeier
Jenny Mariucci
Shelly Quick
Lisa Selner

Child Care Coordinators

Patti Barry
Julie Dekeyser
Pam Nemetz

ECONOMIC SUPPORT BUDGET - 2015

- **STATE REVENUES / ALLOCATIONS:**

- Department of Children and Families: \$664,179
- Department of Health Services: \$1,913,338
- Department of Administration: \$273,237
- DHS Office of Inspector General: \$25,549

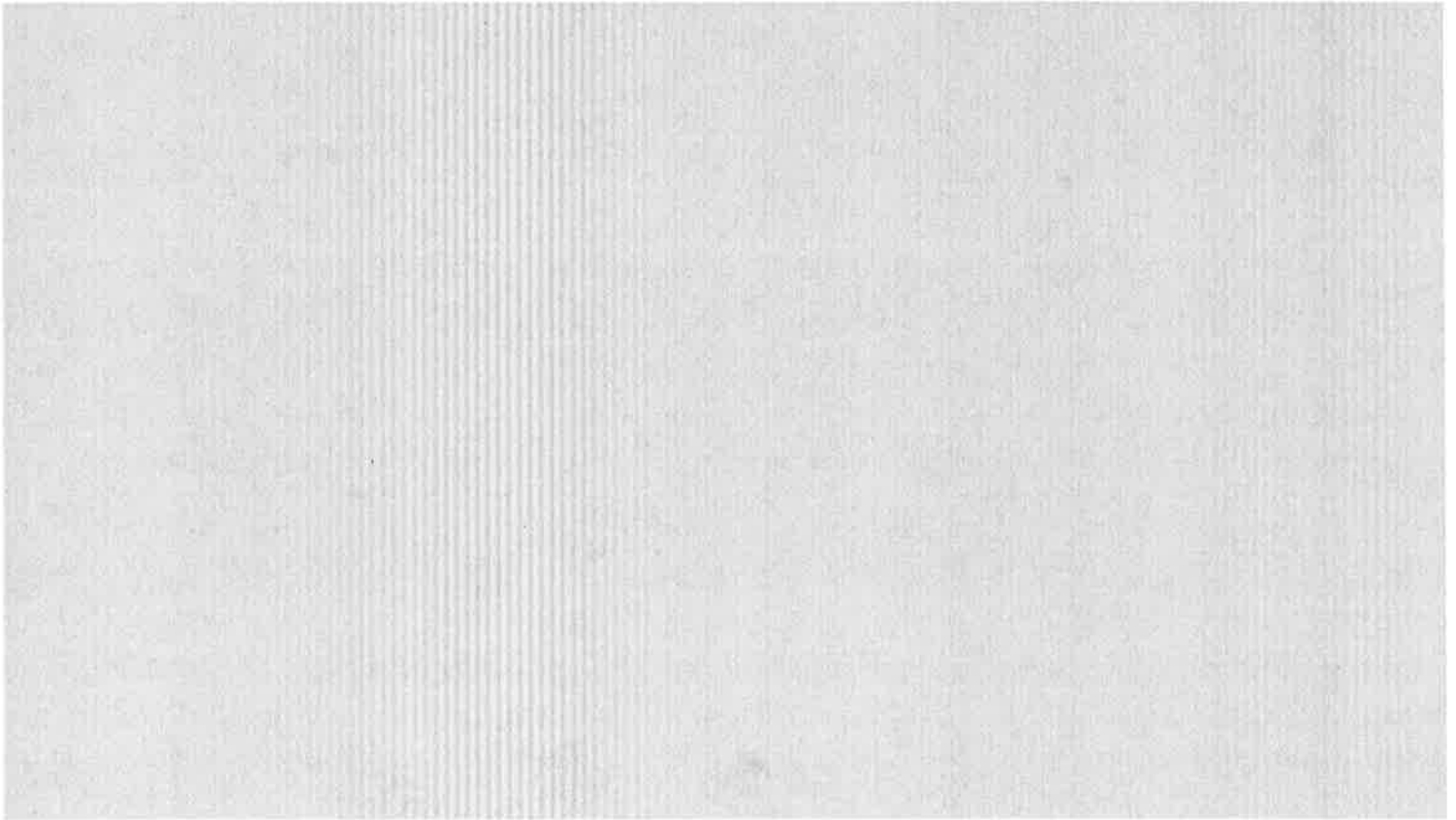
- **COUNTY LEVY: \$475,000**

- **FEDERAL MATCH: \$475,000**

POTENTIAL LEGISLATIVE CHANGES

- **LFB Paper 355 - Drug Screening and Testing for Adults without Dependent Children enrolled in Badgercare Plus**
- **Assembly Bill 177 - Limiting foods purchased with FoodShare**
- **LFB Paper 370 - FoodShare Employment and Training Drug Testing**
- **LFB Paper 354 - Badgercare Plus Coverage for Childless Adults; impose higher premiums for certain individuals; limit MA eligibility to 48 months; require health risk assessment**

ANY QUESTIONS?



Brown County Community Treatment Center
Cost Analysis on position changes w/fringe
6/11/2015

Added Positions	Fte's	Rate	Hours	Salary	Fringe	Est Cost	TOTALS
Chief Nursing Officer	1.00	\$40.87	2080	\$85,010	\$19,598	\$104,608	
COTA - NPC	0.40	\$18.30	2080	\$38,064	\$5,012	\$20,238	
RN	0.20	\$26.98	2080	\$56,118	\$3,050	\$14,274	
Therapeutic Rec Manager	1.00	\$30.00	2080	\$62,400	\$16,195	\$78,595	
MSW	0.80	\$27.58	1950	\$53,781	\$11,917	\$54,942	
							\$272,656
Eliminated Positions							
ADON - NH	-1.00	\$30.10	2080	\$62,608	-\$16,226	-\$78,834	
Nursing Assistants	-3.90	\$17.42	2080	\$36,234	-\$47,794	-\$189,105	
LPN	-0.10	\$19.62	2080	\$40,810	-\$1,295	-\$5,376	
Rec Therapist (current)	-1.00	\$27.58	1950	\$53,781	-\$14,896	-\$68,677	
							-\$341,992
							-\$69,336